

**From:** [Hilty, Michael](#)  
**To:** [Sims, Andrea](#); [McCullough, Liz](#)  
**Cc:** [Staley, David](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Cody, Emily](#)  
**Subject:** Linguistics 4602 and 3000  
**Date:** Monday, October 24, 2022 9:37:00 AM  
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Good morning,

On Wednesday, October 5<sup>th</sup>, the Arts and Humanities 1 Panel of the ASC Curriculum Committee reviewed a level-change request, title change, increase in credit hours and addition of prerequisite request for Linguistics 4602 and a new course request for Linguistics 3000. Please see below for the Panel's feedback.

Linguistics 4602 was unanimously approved with three recommendations:

- **Recommendation:** The Panel recommends including more information on the final paper/project assignment, especially given that the course is now a 4-credit hour course. As a reminder, syllabi are required to include, "Information about the length and format of all papers, homework, laboratory assignments, and examinations", per ASCC guidelines. See the ASC Curriculum and Assessment Services website for more details here: <https://ascas.osu.edu/curriculum/syllabus-elements>.
- **Recommendation:** The Panel offers a friendly suggestion that the current format (two 80-minute sessions and one 55-minute session) may be difficult to schedule at the Office of the University Registrar, and perhaps consider an alternative timing structure. Of course, the Panel recognizes the course may have been intentionally designed in a way that this may be the ideal format.
- **Recommendation:** The Panel recommends removing the reference to the "OSU standard grading scale" on page 4 of the syllabus, as Ohio State does not have a standardized grading scale and instructors are free to utilize a scale that best suits the needs of their course.

Linguistics 3000 was unanimously approved with two recommendations:

- **Recommendation:** The Panel recommends removing language surrounding this course fulfilling the Advanced Writing Embedded Literacy for programs within the Department of Linguistics, as this could be confusing to students outside the major. As a reminder, Embedded Literacies are program-specific and are decided by individual departments. Additionally, the Panel recommends removing the language on pages 2-3 of the course syllabus, as the Embedded Literacies are not a requirement or category of the General Education program. Finally, Linguistics 3000 is not currently approved to meet the Embedded Literacy: Advanced Writing for Linguistics majors. If the Department of Linguistics would like to make Linguistics 3000 an option to fulfill the Embedded Literacy: Advanced Writing, please reach out to Bernadette Vankeerbergen, ASC Assistant Dean for Curriculum, and Andrew Martin, ASC Associate Dean for Undergraduate Education.
- **Recommendation:** The Panel recommends reviewing the syllabus for formatting errors (such as some course policies being italicized like the Academic Integrity policy on syllabus page 9), as this may create accessibility issues. Additionally, and to the point of accessibility, the members of the Panel recommend not placing headers in italics, as this can cause issues for digital accessibility.

Linguistics 4602 and 3000 will continue through the approval process. Please note that Linguistics 4602 will be reviewed by the ASCC Themes Panel for its requested GEN Theme and High-Impact Practice while Linguistics 3000 will continue to OAA.

Should you have any questions regarding this feedback, please do not hesitate to reach out to David Staley, faculty Chair of the Arts and Humanities 1 Panel, or me.

All my best,  
Michael



**Michael Hilty**

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Pronouns: he/him/his, they/them/theirs / Honorific: Mx.

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